



County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE

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April 13, 2004

DAVID E. JANSSEN
Chief Administrative Officer

To: Supervisor Michael D. Antonovich
Supervisor Yvonne Braithwaite Burke
Supervisor Gloria Molina
Supervisor Zev Yaroslavy
Supervisor Don Knabe

From: David E. Janssen
Chief Administrative Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE BRATHWAITE BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

PUBLIC DEFENDER MANAGEMENT PROMOTION EXCEEDING 10 PERCENT

The Public Defender has requested authority to promote Elaine Palaiologos to Departmental Information Systems Manager (R10) at an annual salary of \$79,640.64. Consistent with the Board of Supervisor's August 4, 1998, policy on managerial salaries, Board approval is required as the recommended salary increase exceeds 10 percent, but does not exceed the control point of the new salary range. Approval of this request will result in a 14.7 percent salary increase for Ms. Palaiologos.

Ms. Palaiologos has served as acting Departmental Information Systems Manager since July 2003, receiving an out-of-class bonus. The assignment entails all management, administrative, budget and technical responsibilities for the Department's Information Systems Division, including the direct supervision of eight (8) subordinate staff and overseeing all departmental information technology needs.

Based on the information provided by the Department, we concur with their request to appoint Ms. Palaiologos to the position of Departmental Information Systems Manager at an annual salary of \$79,640.64, which is 5.5 percent higher than her highest paid subordinate and below the control point for this MAPP Range 10 position.

In accordance with the policy on managerial appointments, unless otherwise instructed by your offices, we will notify the Department that they are authorized to proceed with the appointment effective April 23, 2004.

If you have any questions or concerns regarding this appointment, please call me or your staff may contact Eva Snider of this office at (213) 974-2291.

DEJ: DL
ES:ML:ljp

c: Public Defender
Director of Personnel

palaiologos.bm